



**Facility**

**Name:** *May Center For Learning* **License Number:** *167053*  
**Address:** *1200 Old Pecos Trail, Santa Fe, NM 875050361*  
**Phone:** *5057805439* **Fax:**  **E-mail:** *stephanie@maycenter.org*

**License Information**

**Type:** *2 Star + Child Care Center* **Status:** *Licensed* **Issue Date:** *12/01/2018* **Expiration Date:** *06/11/2019*

**Capacity**

**Over Age 2:** *13* **Under Age 2:**  **Night Care:**  **Playground:** *13*  
**Square Footage:** *0*

**Census**

**Over 2:** *8* **Under 2:** *0*

**Classrooms**

**Number of Classrooms:** *1*

**Days and Hours of Operation**

<b>Monday</b> <i>8:10 AM - 3:15 PM</i>	<b>Tuesday</b> <i>8:10 AM - 3:15 PM</i>	<b>Wednesday</b> <i>8:10 AM - 3:15 PM</i>	<b>Thursday</b> <i>8:10 AM - 3:15 PM</i>	<b>Friday</b> <i>8:10 AM - 3:15 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *04/17/2019* **Time In:** *10:24 AM* **Time Out:** *11:39 AM* **Purpose:** *Annual*

**Licensing:**

- **8.16.2.11 A Types of Licenses** *Compliance*
- **8.16.2.11 B Renewal of License** *Compliance*
- **8.16.2.11 D Non-transferable Restrictions of License** *Compliance*

**Licensing Actions and Administrative Appeals:**

- **8.16.2.12 A, K, M Licensing Actions and Administrative Appeals** *Compliance*

**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

**Complaints:**

8.16.2.18 D Complaints

Not Inspected

**Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Compliance

8.16.2.21 C Incident Reporting Requirements

Compliance

**Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

**Non-compliance****Personnel**

8.16.2.22.C.:Policy and Procedures: All facilities using these regulations must have written policies and procedures covering the following areas:

**Finding****Deadline: 05/17/2019**

*The center did not have available for review written policies and procedures covering expulsion of children.*

**Corrective Action Plan**

*The center will complete written policies and procedures for the missing area(s).*

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

Compliance

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Compliance

**Personnel and Staffing Requirements for Centers:**

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

### Services and Care of Children in Centers: *(continued)*

8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance
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### Services and Care of Children in Centers:

8.16.2.24 A Guidance	Compliance
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8.16.2.24 A1 Guidance	Compliance
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8.16.2.24 B Naps or Rest Period	Compliance
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8.16.2.24 D Diapering and Toileting	Compliance
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8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
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8.16.2.24 F Additional Requirements for Night Care	N/A
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8.16.2.24 G Physical Environment	Compliance
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8.16.2.24 H Social-Emotional Responsive Environment	Compliance
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8.16.2.24 I Equipment and Program	Compliance
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8.16.2.24 J Outdoor Play Areas	Compliance
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8.16.2.24 K Swimming, Wading and Water	N/A
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8.16.2.24 L Field Trips	Compliance
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### Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	Compliance
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8.16.2.25 B Meals and Snacks	Compliance
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8.16.2.25 B3 Meals and Snacks	Compliance
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8.16.2.25 C Menus	N/A
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8.16.2.25 D Kitchens	N/A
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8.16.2.25 E Meal Times	Compliance
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### Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	Compliance
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8.16.2.26 B First Aid Requirements	<b>Non-compliance</b>
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#### Admin/Licensure

8.16.2.26.B.2.:A center will keep a first-aid kit and a first-aid manual together in the center in a location inaccessible to children and easily accessible to adults. The first aid kit will contain, at a minimum, band aids, gauze pads, adhesive tape, scissors, soap, nonporous gloves, and a thermometer.

## Admin/Licensure (continued)

## Finding

Deadline: 05/17/2019

The center's first aid kit does not contain soap and scissors. Was corrected on site.

## Corrective Action Plan

Missing items will be added to the first-aid kit; staff will be reminded to replace any item used.

8.16.2.26 C Medication

N/A

## Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers

Compliance

## Transportation Requirements for Centers:

8.16.2.28 A-H Transportation Requirements for Centers

N/A

## Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping

Compliance

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

## Additional Comments


None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Diana Martinez*



Facility Representative: *Stephanie Binkley*